



ROCKLIN ACADEMY
FAMILY OF SCHOOLS

Approved
10-21-2013

Board Meeting Minutes
Meeting Held at 660 Menlo Drive
6:30 p.m., Monday, August 26, 2013

Voting Members: Chairman Doug Johnson, Rick Miller, Peggy Broussard, Adam Schwarz and David George

Voting Members Absent: None

Visitors: Diana Higashi, Shannon Boisvert and Sylvia Miersch

Staff Present: Phil Spears, Mike Wells, Gregg Moses, Tim Ribota and Brigid Perakis

Call to Order: The meeting was called to order at 6:35 p.m.

III. Hearing of Visitors:

Jake Rosenburg, Chair of the Finance Committee announced that the meetings will be held the third Tuesday of every month at 5:30 p.m. and are open to the public. The preliminary audit is going well and the Unaudited Actuals will be used to update the ten year financial model.

IV. Board Member Comments

Peggy Broussard has heard great things about the beginning of the school year. There is a lot of positive feedback. The Special Education Meet and Greet went spectacularly and she was glad that the parents were able to meet the new Director, Tim Ribota.

V. Recognition of Eagle Scout Kyle Wood

Eagle Scout Kyle Wood was recognized with a plaque and gift certificate for his transformation of the 53 x 92 foot area in front of Western Sierra. Kyle planted over 100 new plants and spread cedar mulch.

VI. Recognition of Robin Stout – Ten Years' Service to Rocklin Academy

Principal Robin Stout was recognized with a plaque for her ten years' service to the Rocklin Academy Family of Schools. Robin came to Rocklin Academy in 2003 as a kindergarten teacher. Since then she has taught third grade, served as a vice-principal and in 2009 became the principal at Rocklin Academy Turnstone.

VII. Recognition of Melissa Garrido and Nate Pomeroy – Service to the Board of Directors

Board members Melissa Garrido and Nate Pomeroy were recognized for their service to the Board of Directors. Melissa has served as a board member since 2009. She served on the Finance Committee, Board Policy & Procedures Committee and served as the Chair of the Strategic Planning Committee. Melissa was commended for her kindness and genuine concern for students, staff and administration.

Nate Pomeroy has served on the Board since 2001. He has served on the Finance Committee, where his expertise in financial matters has paid big dividends for the organization. He also served on the Strategic Planning Committee and Operations Committee.

VIII Consent Agenda

- a. Minutes of August 12, 2013
- b. Authorizations to Pay
 1. Turnstone - \$172,876.72
 2. Meyers - \$89,766.13

The consent agenda was passed. Broussard/Miller (5-0)

IX. Administrative Reports

Superintendent Spears introduced the new Director of Special Education, Tim Ribota.

X. Information/Action

a. Memorandum of Understanding with Rocklin Unified School District

The 2013-14 Rocklin Academy/RUSD Memorandum of Understanding was submitted for the Board's approval. There are \$45,000 in fees that were more than were previously budgeted for additional computer labs at each school and a major maintenance contribution. Chairman Johnson requested an accountability piece be in position so that Rocklin Academy's portion of major maintenance can be itemized and if RUSD makes a budget transfer to another fund, Rocklin Academy will receive a proportional reduction of their contribution. If Rocklin Academy does not expend all the funds budgeted for maintenance in 2014-15, a proportional credit will follow in the next year's major maintenance contribution.

George/Broussard (6-0)

b. Implementation of Classified Study

Superintendent Spears updated the Board that Sheila Forsberg, consultant, met with the full-time classified staff to share her methodology in developing the recommendation for a pay schedule and job descriptions. When the job descriptions and pay schedule are finalized, administration will place each staff member on the schedule. All pay increases will be retroactive to July 1, 2013.

c. Preliminary Unaudited Actuals

Jake Rosenberg reported that the unaudited actuals look very strong. The minimum days-cash-on-hand requirement of 60 days was exceeded with RA closing the books with 93 days cash-on-hand. The debt bond service coverage ratio minimum of at least one times (1.00x) days was exceeded as Rocklin Academy closed with a debt service coverage ratio of 1.3 times (1.3x) 1 and Rocklin Academy had a 1.3. Brigid Perakis acknowledged that the ISPs really help the budget. Available excess in operations was \$533,000.

d. Staff Bonus

The staff bonus structure was approved. Johnson/Schwarz (5-0) The bonuses will be sent out to employees in a separate check. An email will go out on August 27, announcing the good news.

e. Common Core Implementation Plan

Dialogue between the administration and teachers will occur. Teacher's opinions will be gathered and expressed to the parents. This agenda item will return to the Board. The teachers agree that it is worth implementing the Common Core, even if their API is lower.

f. Volunteer Committee

Mike Wells presented information regarding the proposed scope of the Parent School Collaboration Committee for the Rocklin Academy Family of Schools. All stakeholders will be included on this committee. The standing committee was approved and Peggy Broussard and Mike Wells were nominated as members. Johnson/George (5-0)

The meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Nicole Alldredge